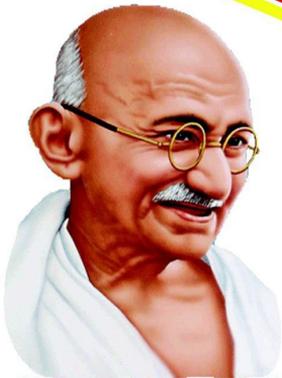


ALL INDIA MAHATMA GANDHI COMPUTER SAKSHARTA MISSION

*An Autonomous Body Registered Under
N.C.T. New Delhi Govt. of India.*

An ISO 9001:2015 Certified Organization



ALL INDIA MGCSM

**India's No.1
Computer
Training Centre**

A National Literacy Training Programme



Visit : www.allindiamgcsm.org

PROSPECTUS

**ONLINE
admission
&
examination**





About All India MGCSM

All India Mahatma Gandhi Computer Saksharta Mission having the Registration No.3869 under the certificate section 60 form Govt. of India N.C.T. New Delhi working in a different Programme & Commercial Training Organization is also certified by ISO 9001:2015 Org.

After Years of successful conducting of various commercial training programs, our Organization decided to work in Information & Technology for all, according to call of the Indian Government. For fulfilling the development dream of Indian Government there will be requirement of 20 lac I.T. and more than 15 Lac other ancillary requirement of computer operator / specialist. Our Organization have vision of making enough pool of talented & efficient manpower available to industries as and when required.

Our mission is to provide technical, non-technical and higher education at very affordable charges to every group of society in Urban & Rural areas of India.

In present time, some big Institution run their one-year or more than one — year programme in higher charges, Due to which the middle class families of our societies cannot afford the load of their charges. Our mission studied them properly and decided to provide better higher technical education in computer, making a foundat “All India Mahatma Gandhi Computer Saksharta Mission” all over India



School Student Course

SCCBC

SCCBCA

SCCDTP

SCCCA

PROFESSIONAL

COURSE

- C++
- VISUAL BASIC
- JAVA
- C-Languages
- Tally & Gst
- Auto Cad
- Photoshop
- Page Maker
- Corel Draw
- Debenture & Stock Marketing
- Net Banking & E-Commarce
- Share & XML

VOCATIONAL COURSE

ENGINEERING & TECHNOLOGY

- Computer Assembly & Maintenance
- Computer Application
- Civil Construction & Maintenance Technology
- Automobile Mechanics
- Consumer & Industrial Electronics Mechanics
- Air-Conditioner & Refrigerator Mechanic
- Maintenance & Repair of Electrical Domestic Appliances
- IT Enabled Services
- Automobile Service and Maintenance
- Computer Fundamental & Programming
- P.C Maintenance
- Civil Engineering Technology
- Monochrome (B/W) & Color Television Mechanic
- Advance Refrigeration & Air-Conditioning
- Tararing

BUSINESS & COMMERCE

- Travel & Tourism
- Furniture & Cabinet Making
- Marketing & Salesman Ship
- Library & Information Science
- Event Management
- Garment Making
- Store Operation

VOCATIONAL COURSE

AGRICULTURE

- Horticultural Nursery Management
- Floriculture
- Mushroom Culture
- Preservation and Processing of Fruits & Vegetables
- Dairy Farming
- Compost & Vermi Compost
- Pisciculture
- Cultivation of Fruits and Vegetables
- Ornamental Fishculture & Fisheries Management
- Plant Protection
- Poultry Piggery & Goatery

HOME SCIENCE

- Fruit Preservation & Processing
- Garment Design
- Interior Decoration
- Fashion Design
- Event Management
- Poultry Farming
- Mushroom Culture
- Dietetics



IMPORTANT NOTE

- ❖ This Prospectus is not refundable under any circumstances.
- ❖ Though the prospectus is purchased from one place, submission and registration can be done at any of the AIMGCSM authorised study centres nationwide.
- ❖ Verify the authorisation of the study centre of the “Affiliation Certificate” issued to the centre H.O. before submitting the application form.
- ❖ Students should always demand for the receipt of any payment (made in terms of DD). The receipt should bear the authorised signature and seal of authorised study centre.

All India MGCSM PROGRAMME

All the courses are launched after an initial survey. The course fulfils the following requirement of the students.

To gain professional qualification.

Certificated.

Improved efficiency

Enhancing knowledge though new technology information

Prepare students for newer vocations

AIMGCSM FACULTY

All India MGCSM faculty are full time, qualified and friendly professionals, always there to guide the students, specially trained to understand student psychology, internalise the knowledge uniform and put across difficult to understand concepts with ease, thus making student are allowed to utilise unlimited machine time to exercise their self confidence, allows them to explore the wide horizon of computer and gradually shapes them into confident professionals.

ALL INDIA MGCSM INFRASTRUCTURE

LIBRARY

The All India MGCSM centres have a well-stocked library with a collection of around 500 volumes comprising functional Programming, parallel Programming, parallel Processing system, Database Management System, Client Server Computing, Computer Networks, operating System, multimedia, object oriented programming etc.

The Library subscribes to collection of indian and foreign journals and periodicals in the functional and general areas thus maintaining latest exposure to the student and helping them keep abreast of the latest developments in the IT Industry.

COMPUTER LAB

All India MGCSM Centre have a good computer lab. The computer lab contains Pentium networked by a star Technology.

ALL INDIA MGCSM OTHER INFRASTRUCTURE

Excellent classrooms, other audio-visual teaching learning devices and vast play ground contribute to interactive teaching learning environment and to overall deployment of the student.

ALL INDIA MGCSM INTERACTIVE LEARNING ENVIRONMENT

The greatest advance of AIMGCSM lies in its interactive approach - a concept which stimulates spirit of innovation and self-achievement. The courses give the student, freedom to develop their own ideas of innovation and explore the professional world of computers with the guidance of AIMGCSM experienced faculty.

- Personalised teaching Methodology.
- Extensive hand-on approach.
- Video Audio Learning System (VALS).
- Undertaking Industrial Projects.
- Extra classes in career orientation and self development.

After the completion of each module, the performance of the students is monitored through regular tests. Measures are taken to rectify their mistakes and improve their skills.

All Lectures are designed and updated periodically to incorporate technological advancements. Lecturers are planned in such a way that they enable the students to appear successfully in the job market and handle interviews confidently.

AIMGCSM REGISTRATION PROCESS

To get registered, you have to fill the application form provided along with this prospectus. Student can buy the prospectus from any of the authorised centre and register in any of our MGCSM Study centre. AIMGCSM Centre provides regular and University courses (only at selected study centre). The site description, ASC name and code are to be mentioned in the application form at the time of admission. These details can be obtained from ASC or through new paper or student prospectus for the certificate courses. The total fee has to be paid at the time of registration. The student has to mention the name of courses and its code while filling the application form. Once the student is registered at the head office only upgradation in the course shall be entertained and not otherwise.

All India MGCSM Submission of application forms

Photo copy of all the required documents (duly Attested) are be submitted with the application form. A Student Identification card (ID-Card) will be issued to all registered students through the study centre at the beginning of the course, which has to be carried along within the centre premises.

All India MGCSM Enclosures with the application form

Two recent passport size photos are to be pasted in the application form.

Attested Photo copy of your last educational qualification.

Category Certificate (ST/SC/Handicaped) to be submitted to get relaxation in the fee as per the AIMGCSM fee structure.

All India MGCSM Examination

The examination will be held four times a year by the authorised study centre. Students will be eligible to appear for II-semester examinations only after six months of the successful completion of I - semester.

All India MGCSM Result

Marksheet/Certificate will be dispatched within 30-40 days of receiving answer booklist of the students at the H.O.

All India MGCSM Certificate / Marksheet

Certificate / Diploma will be awarded by All India Mahatma Gandhi Computer Saksharta Mission only after the successful completion of the course which will be valid for employment all over India.

<i>Grade</i>	<i>Percentage</i>
A+	> = 80%
A	> = 70% to < 80%
B+	> = 60% to < 70%
B	> = 50% to 60 %
C	> = 40% to 50%

All India MGCSM Examination Procedure

- ❖ Examination will be conducted four times a year at your AIMGCSM centre.
- ❖ The pattern of exam will be objective type which has to be answered in the question paper only.
(For Computer Teacher Training Course, few will be descriptive)
- ❖ Details i.e. dates of examination, timings/session will be according to the annual planner sent to all the centres at the beginning of the session.
- ❖ Practical Exam will carry total 100 marks.

All India MGCSM Course Upgradation

A student registered for any course is entitled for an up gradation to any other course but no change of course is allowed. For this, he/she has to fill a fresh application form attached with the prospectus (the same application form is applicable for fresh/upgradation) clearly mentioning his/her previous details (Registration No. Course) and also the course they are interested for. In that case, a student is required to submit the form along with the following:-

- ❖ Photocopy of ID card
- ❖ Fee the upgraded course in the form of demand draft drawn in favour of All India Mahatma Gandhi Computer Sakshrta Mission.
- ❖ Original copy of certificate issued by AIMGCSM at the completion of the course (For students who have already received their certificate)
- ❖ For course upgradation will be charge extra as processing charge.

All India MGCSM General Instruction

- ❖ The prospectus must be read carefully and all details should be filled completely and clearly, otherwise the application will be rejected.
- ❖ Submission of application form should strictly be done before the last date. The registration is on a first-sever basis, so no candidate shall be registered after the last date.
- ❖ Fees once paid shall not be refunded/ transferred under any circumstances.
- ❖ All matters concerned with examination dates, producers and result will be decided by AIMGCSM and shall be final and binding changes (if any) shall be intimated from time to time.
- ❖ If classes are not commenced within 8 days of admission and the certificate is not received within 60 days after the completion of the course, it should be immediately brought to the notice of the head office/registered office.



CCSI Certificate Course in Software Installations

Duration : 2 Months
Course Completed : 50 hours

Eligibility : 10th

- Introduction to Hardware & personal Computer
- Computer Mother Board, Storage, USB Devices
- SMPS & Troubleshooting
- Software Installation & System Files
- PC Tools & Anti Virus Software



CCOA Certificate Course in Office Automation

Duration : 3 / 6 Months Eligibility : 5th & above
Course Completed : 100 hours

- Fundamentals of Computer
- Operating System
- MS-Office
- Internet & E-mail



CCIT Certificate Course in Information Technology

Duration : 3 / 6 Months
Course Completed : 100 hours

Eligibility : 10th

- Fundamentals of Computer
- Operating System
- MS-Office
- HTML
- Basic Internet & E-mail

DTP Certificate Course In Desk Top Publication

Duration : 3/6 Months
Course Completed : 100 hours

Eligibility : 10th

- Computer Concept & Fundamentals
- Operating System (Windows 7/8)
- Page Maker
- Corel Draw
- Photoshop
- Introduction to Internet & E-mail



CCCA Certificate Course in Computer Accounting

Duration : 3 Months / 6 Months
Course Completed : 100 hours

Eligibility : 10th

- Computer Concept & Fundamentals
- Operating System
- Windows 7/8
- Basic of Financial A/c and GST
- Computer A/C through Tally

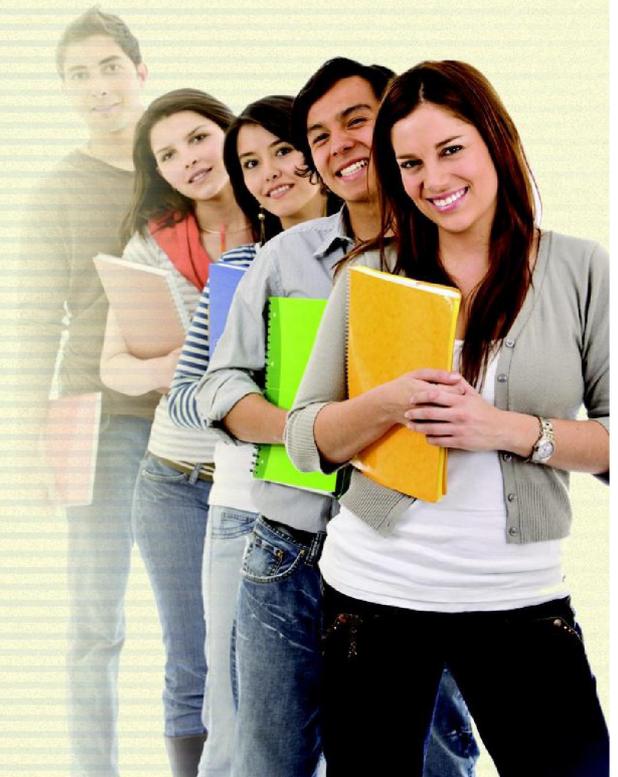


DCA Diploma In Computer Application

Duration : 6 Months
Course Completed : 100 hours

Eligibility : 10th

- Computer Concept & Fundamentals
- Operating System
(Windows 7/8)
- MS-office 7
 - MS-Excel
 - MS-Power Point
 - MS-Access)
- Introduction to Internet & E-mail
- HTML & Front Page



DIT

Diploma in Information Technology

Duration : 6 / 12 Months
Course Completed : 100/200 hours

Eligibility : 12th



- Computer Fundamentals
- Operating System (Window 7/8)
- MS-Office 7
 - MS-Word
 - MS-Excel
 - MS-Power Point
 - MS-Access
- Computer Network & Internet
- Programming in C++

DCAA

Diploma in Computer Application & Accounting

Duration : 6 / 12 Months
Course Completed : 100/200 hours

Eligibility : 10th

- Computer Concept & Fundamentals
- MS-Office 7
 - MS-Excel
 - MS-Power Point
 - MS-Access
- Introduction to Internet & E-mail
- Basic of Financial A/c and GST



DIPW Diploma in Internet Programming & Web Designing

Duration : 6 / 12 Months
Course Completed : 100/200 hours

Eligibility : 12th

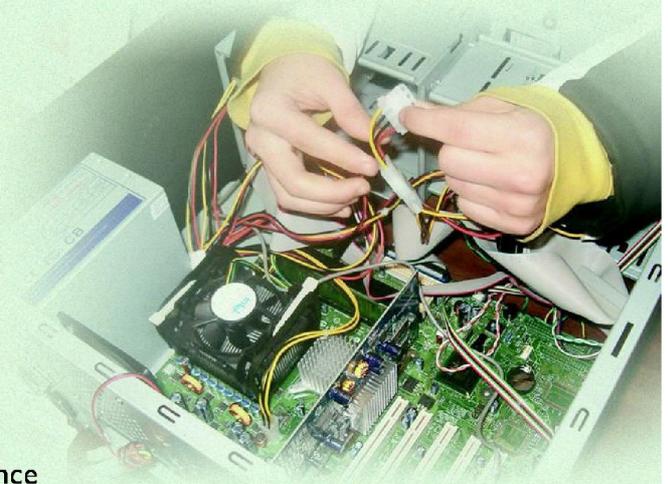
- Computer Concept & Fundamentals
- Operating System (Windows 7/8)
 - Computer Network & Internet Technology
 - HTML
 - Java Script
 - Front Page



DCH Diploma in Computer Hardware

Duration : 6 Months Eligibility : 10th
Course Completed : 100 hours

- Analog Electronics
- Digital Electronics
- Operating System :
 - Windows, NT, 7/8
 - Linux
- Microprocessors
- Installation & Assembling
- Peripheral Devices Installation & Maintenance



DMM

Diploma in Mobile Maintenance

Duration : 1 Year

Eligibility : 10th

Course Completed : 200 hours



- Basic Mobile Phone
- Mobile Software
- Mobile Phone Faults
- Downloading Techniques
- Mobile Repairing Tools
- Various Mobile Circuit
- Mobile Phone Repairing

DDTP

Diploma in Desktop Publication

Duration : 1 Year

Eligibility : 10th

Course Completed : 200 hours

Semester - I

- Computer Concept & Fundamentals
- Operating System (Windows 7/8)
- MS-Office 7 (Ms-Word, Ms-Excel, Ms-Power point, Ms-Access)
- Introduction to Internet & E-mail
- HTML & Front Page

Semester - II

- Page Maker
- Corel Draw
- Photo Shop
- Project Work & Practical



DOAPA

Diploma in Office Automation, Publishing & Accounting

Duration : 1 Year
Course Completed : 200 hours

Eligibility : 10th

Semester - I

- Computer Fundamentals
- Operating System (Windows 7/8)
- MS-office 7 (Ms-Word, Ms-Excel, Ms-Power poin, Ms-Access)
- HTML & Front page

Semester - II

- Basic of Financial Accounting & Gst
- Computerized Accounting Through Tally
- D.T.P. (Page Maker, Corel Draw, Photoshop)
- Software Instllatation
- Computer Network & Internet



DCTT

Diploma In Computer Teacher Training

Duration : 1 Year
Course Completed : 200 hours

Eligibility : 12th

Semester - I

- Information Technology
- Operating System
- MS Office (Word, Excle, Power Point)
- E-mail & Internet Technology

Semester - II

- C++
- Java
- Visual Basic
- HTML & Front Page
- Personality Development
- Practical/Lesson Plan

DPCTT

Diploma in Primary Computer Teacher Training

Duration : 1 Year
Course Completed : 200 hours

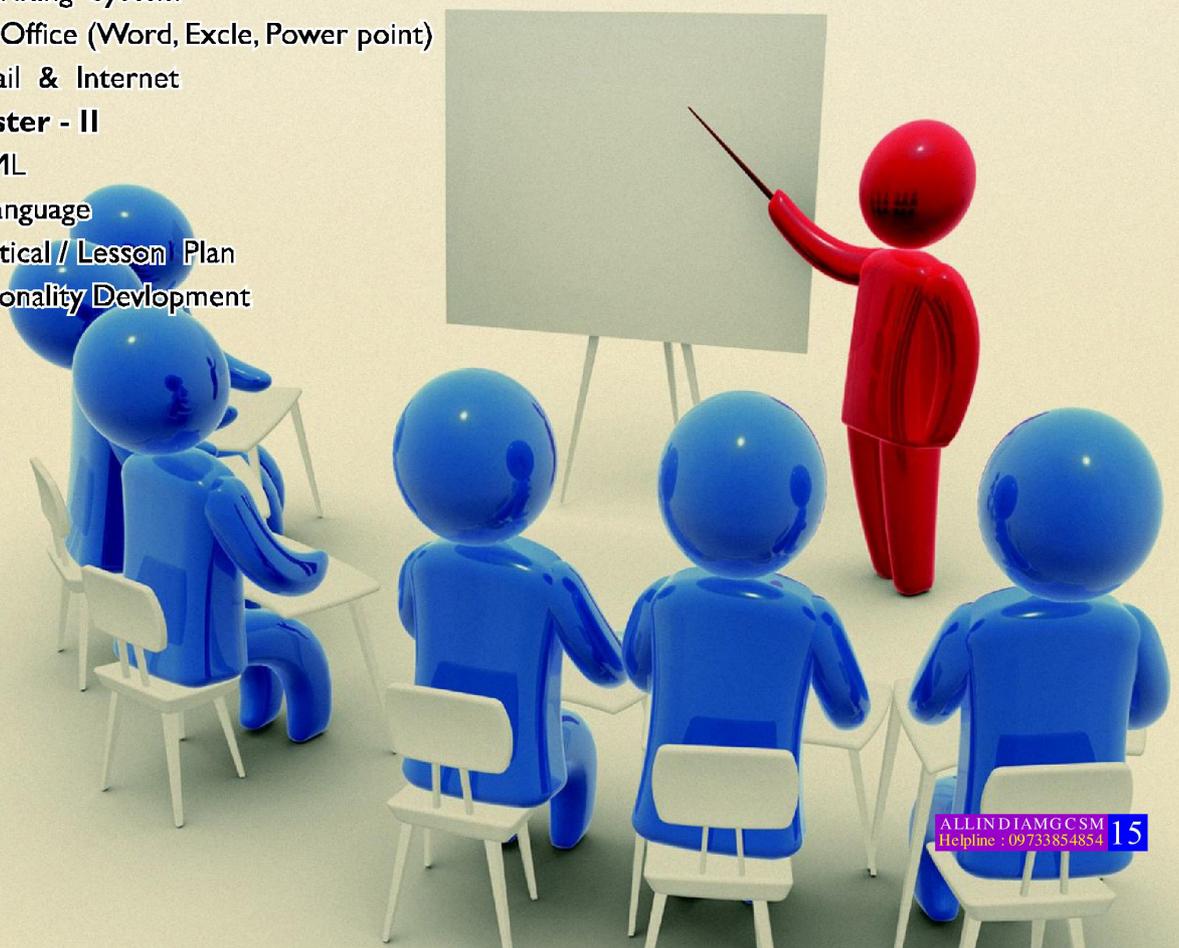
Eligibility : 10th

Semester - I

- Information Technology
- Operating System
- MS Office (Word, Excle, Power point)
- E-mail & Internet

Semester - II

- HTML
- C Language
- Practical / Lesson Plan
- Personality Development





ADCA

Advance Diploma in Computer Application

Duration : 1 Year
Course Completed : 200 hours

Eligibility : 10th

Semester-I

- Computer Concept & Fundamentals
- Operating System (Windows 7/8)
- MS-office 7/8 (MS-Excel, MS-Power Point, MS-Access)
- Introduction to Internet & E-mail
- HTML & Front Page

Semester-II

- C Language
- C ++
- Network
- Project Work & Practical

ADCP

Advance Diploma in Computer Programming

Duration : 1 Year
Course Completed : 200 hours

Eligibility : 12th

Semester-I

- Computer Fundamentals
- Operating System (Windows 7/8)
- MS-office 7/8 (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- Computer Network & Internet
- HTML & Front Page
- Java Script

Semester - II

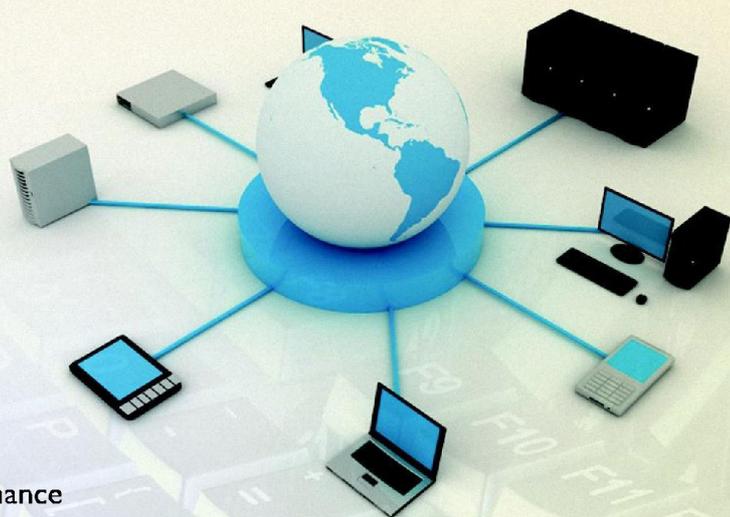
- C Languages
- C++
- Visual Basic

Semester - I

- Analog Electronics
- Digital Electronics
- Operating System :
 Windows, NT, 7/8
 Unix, Linux
- Microprocessors
- Installation & Assembling
- Peripheral Devices Installation & maintenance

Semester - II

- PC Architecture
- Power Supply (SMPS & UPS)
- Display System (CRT, LCD, TFT)
- Drives (Floppy / Optical / Hard Disk)
- Printer & Scanner Repairing
- Virus Removing & Detection Techniques
- Network Fundamental
- LAN Design & Network Security
- WAN & Internet Access
- LAN Devices (Repeaters, Hub, Bridges, Switches, Router)
- Concept of Wireless Technology (Bluetooth, WAP, Wi-Fi, 3G)



ADCA-WEB

Advance Diploma in Computer Application & Web Design

Duration : 1 Year

Course Completed : 200 hours

Eligibility : 10



Semester - I

- Computer Fundamentals
- Operating System (Window 7/8)
- MS-Office 7/8 (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- Computer Network & Internet
- HTML & Front Page
- Project Work / Practical

Semester - II

- Graphic Designing (Corel Draw, Photoshop, Page Maker)
- Java Script
- Dream Weaver, Flash
- ASP / PHP
- Project Work/ Practical

MULTIMEDIA

Diploma in Multimedia and Animation (DMA)

Duration : 12 Months

Course Completed : 200 hours

Eligibility : 10th

Semester - I

- Fundamental of Computer
- Operating System
- MS-Office
- Graphic Designing :-

- Corel Draw
- Photoshop
- Page Maker

Semester - II

- Adobe Promer
- Dream Weaver, Flash
- Adobe Illustrator and Freehand
- Project Work



SEND

18 ALLINDIAMGCSM

Helpline : 09733854854



PGDCA Post Graduate Diploma in Computer Application

Duration : 1 Year
Course Completed : 200 hours

Eligibility : Graduate

Semester-I

- Computer Fundamentals
- Operating System (Windows 7/8)
- MS-office 7
- Computer Network & Internet
- HTML & Front Page

Semester - II

- GUI programming in Visual basic
- Internet & E-commerce
- OOPS & programming in C++
- System Analysis & Design



PGDIT

Post Graduate Diploma in Information Technology

Duration : 1 Year
Course Completed : 200 hours

Eligibility : Graduate

Semester - I

- Computer Concept & Fundamentals
- Operating System (Window 7/8)
- MS-Office 7/8 (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- Computer Network & Internet

Semester - II

- Java
- Visual Basic
- HTML & Front Page
- Practical & Viva



**All
Professional
Course**

Duration : 2/3 month
Course Completed : 50/100 hours

A National Literacy Training Programme
ALL INDIA MAHATMA GANDHI COMPUTER SAKSHARTA MISSION
An Autonomous Body Registered Under N.C.T. New Delhi, Govt. of India

An ISO 9001:2015 Institution

Regd. Office : Nehru Vihar, Delhi Office - 110054, India

W.B. Head Office : Tetulia, Swarup Nagar, North 24 Parganas, PIN - 743703, West Bengal

Web : www.allindiamgcsms.org

Email : allindiamgcsms@gmail.com



Head Office Copy

Photo

ADMISSION FORM

Student's Name : _____

Father's Name : _____

Address : _____

Phone No: [R] : _____ [M] _____

E-Mail : _____

Date of Birth : _____

Qualification : Post Graduate _____ Graduate _____ HS _____ MP _____

Caste : SC _____ ST _____ BPL _____ OBC _____ Other _____

Marital Status : _____

Course Name : _____

Session : Jan. April July Oct. _____

Center Name & Address: _____

DECLARATION

I hereby declare that the information given in the application form by me is true. I have filled the application Form after reading & understood the rules of examination. I guarantee to certify that the eligibility for examination if the information given in this form is wrong than my application should be treated canceled.

Date : _____ Signature of Instructor _____ Student signature : _____

A National Literacy Training Programme
ALL INDIA MAHATMA GANDHI COMPUTER SAKSHARTA MISSION
An Autonomous Body Registered Under N.C.T. New Delhi, Govt. of India

An ISO 9001:2015 Institution

Regd. Office : Nehru Vihar, Delhi Office - 110054, India

W.B. Head Office : Tetulia, Swarup Nagar, North 24 Parganas, PIN - 743703, West Bengal

Web : www.allindiamgcsms.org Email : allindiamgcsms@gmail.com



ASC Copy

Photo

ADMISSION FORM

Student's Name : _____

Father's Name : _____

Address : _____

Phone No: [R] : _____ [M] _____

E-Mail : _____

Date of Birth : _____

Qualification : Post Graduate _____ Graduate _____ HS _____ MP _____

Caste : SC _____ ST _____ BPL _____ OBC _____ Other _____

Marital Status : _____

Course Name : _____

Session : Jan. April July Oct. _____

Center Name & Address: _____

DECLARATION

I hereby declare that the information given in the application form by me is true. I have filled the application Form after reading & understood the rules of examination. I guarantee to certify that the eligibility for examination if the information given in this form is wrong than my application should be treated canceled.

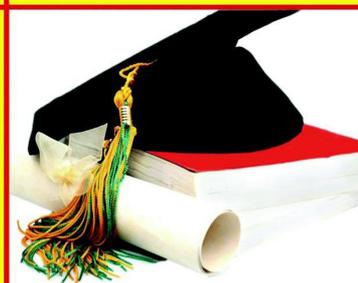
Date : _____ Signature of Instructor _____ Student signature : _____



ALL INDIA MGCSM



India's No.1 Computer Training Centre



www.allindiamgcsms.org